

Canadian Museum of Immigration at Pier 21

Travel and Hospitality expenses report

since April 1, 2023

Name Marie Chapman
Title Chief Executive Officer
Group Senior Officer

Travel

Reference number	Departure date (YYYY-MM-DD)	Return date (YYYY-MM-DD)	Destination	Purpose	Airfare	Other transportation	Lodging	Meals and incidentals	Other expenses	Total (including taxes)	Additional Comments
ETH0630	2023-03-19	2023-03-22	Ottawa & Napanee, Ontario	Meeting Government Affairs and attend <i>Refuge Canada</i> opening at the Museum of Lennox and Addington	870.14	422.38	705.58	330.70	0.00	2,328.80	
ETH0641	2023-04-30	2023-05-01	Toronto	Donor relations	868.99	116.35	400.85	82.10	0.00	1,468.29	
ETH0648	2003-05-10	2023-05-11	Moncton	Attend <i>Refuge Canada</i> opening at the Resurgo Place Moncton Museum	0.00	297.54	209.99	140.70	0.00	648.23	
ETH0637	2023-05-16	2023-05-18	Toronto	Panelist on <i>Global Conversations: Local or Global? The Future of Diaspora and Immigration Museums</i> presented by the Aga Khan Museum	661.99	352.97	453.74	99.40	0.00	1,568.10	
ETH0627	2023-05-23	2023-05-25	Montreal	Donor relations	441.88	217.15	545.02	181.60	0.00	1,385.65	
ETH0656	2023-05-26	2023-05-26	Halifax	Hosting FENIX Migration Museum tour	0.00	312.12	0.00	0.00	0.00	312.12	
ETH0642	2023-05-31	2023-06-01	Ottawa	Meeting Government Affairs	571.13	195.23	351.38	246.80	0.00	1,364.54	
ETH0653	2023-06-17	2023-06-18	Toronto	Donor relations	715.47	180.27	369.12	105.70	0.00	1,370.56	
N/A	2023-08-09	2023-08-09	Halifax	Local travel expenses	0.00	13.50	0.00	0.00	0.00	13.50	
ETH0668	2023-10-09	2023-10-12	Vancouver	Meeting Government Affairs and attend <i>Refuge Canada</i> opening at the Chinese Museum in Vancouver	0.00	126.51	685.46	355.60	0.00	1,167.57	Used airline credits for flight
ETH0665	2023-10-15	2023-10-17	Baddeck, NS	Outreach activities	0.00	158.46	562.26	197.45	200.00	1,118.17	
ETH0693	2023-10-19	2023-10-20	Moncton	Donor relations	0.00	314.64	208.80	119.40	0.00	642.84	
ETH0695	2023-10-29	2023-10-31	Ottawa	Meeting Government Affairs	831.04	125.40	468.21	246.15	0.00	1,670.80	
ETH0692	2023-11-07	2023-11-09	Montreal	Donor relations	897.28	218.84	345.10	246.15	0.00	1,707.37	
ETH0676	2023-11-15	2023-11-20	Toronto	Donor relations	597.59	120.90	788.16	270.80	0.00	1,777.45	
N/A	2023-11-29	2023-11-29	Halifax	Local travel expenses	0.00	12.50	0.00	0.00	0.00	12.50	
ETH0703	2023-12-03	2023-12-05	Ottawa	Meeting Government Affairs	940.28	180.10	585.24	221.50	0.00	1,927.12	
N/A	2023-12-06	2023-12-06	Halifax	Local travel expenses	0.00	8.50	0.00	0.00	0.00	8.50	
ETH0701	2023-12-10	2023-12-11	Montreal	Donor relations	730.53	166.86	172.55	179.85	0.00	1,249.79	
N/A	2024-02-23	2024-02-23	Halifax	Local travel expenses	-	14.00	-	60.45	0.00	74.45	
ETH0715	2024-02-25	2024-02-26	Toronto	Donor relations	560.90	151.97	314.60	95.05	0.00	1,122.52	
Total					\$ 8,687.22	\$ 3,706.19	\$ 7,166.06	\$ 3,179.40	\$ 200.00	\$ 22,938.87	

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Name Marie Chapman
Title Chief Executive Officer
Group Senior Officer

Hospitality

Reference number	Date (YYYY-MM-DD)	Vendor	Location	Description	Number of employees	Number of guests	Total (including taxes)	Additional Comments
ETH0628	2023-04-06	RCR Hospitality Group	Halifax	Catering - Donor relations event (included in the Vice-president, Revenue generation Hospitality expenses)	N/A	N/A	N/A	
N/A	2023-04-20	The Bicycle Thief	Halifax	Lunch - Museum affairs	1	1	63.48	
ETH0627	2023-05-24	Intermezzo Traiteur	Laval, Quebec	Catering - Donor relations event (included in the Vice-president, Revenue generation Hospitality expenses)	N/A	N/A	N/A	
ETH0651	2023-06-08	MPI Atlantic Canada Awards Gala	Halifax	Dinner - Outreach activities	6	0	387.00	
ETH0649	2023-06-14 & 2023-06-15	RCR Hospitality Group	Halifax	Catering during Board of Trustees meetings (included in the Chair, Board of Trustees Hospitality expenses)	N/A	N/A	N/A	
ETH0649	2023-06-14 & 2023-06-15	Per Diem	Halifax	Board of Trustees meeting	1	0	82.50	
ETH0649	2023-06-15	Latte-Da Coffee shop	Halifax	Orientation - New Board members	2	0	21.13	
N/A	2023-07-11	The Bicycle Thief	Halifax	Lunch - Donor relations	3	1	128.95	
ETH0667	2023-07-31	Per Diem	Halifax	Trustees meeting	1	0	58.60	
ETH0667	2023-07-31 & 2023-08-01	RCR Hospitality Group	Halifax	Catering during new Trustees orientation meetings	12	0	1,211.81	
N/A	2023-08-24	The Bicycle Thief	Halifax	Dinner - Outreach activities	2	2	235.40	
ETH0677	2023-10-04 & 2023-10-05	RCR Hospitality Group	Halifax	Catering during Board of Trustees meetings (included in the Chair, Board of Trustees Hospitality expenses)	N/A	N/A	N/A	
ETH0677	2023-10-04	Per Diem	Halifax	Board of Trustees meetings	1	0	60.45	
ETH0692	2023-11-08	Restaurant Vago	Montreal	Lunch - Museum affairs	3	0	128.26	
ETH0676	2023-11-16	Library Bar	Toronto	Refreshment - Donor relations event	4	2	253.40	
N/A	2023-12-08	The Bicycle Thief	Halifax	Lunch - Museum affairs	1	1	62.16	
ETH0701	2023-12-11	Le Boulevardier	Montreal	Lunch - Donor relations	3	2	382.12	
ETH0718	2024-03-08	Halifax Convention Centre	Halifax	Breakfast - Outreach activities	7	1	920.00	
Total							\$ 3,995.26	